



E-DIVIDEND MANDATE FORM

Date: _____

Dear Shareholder

In accordance with the provisions of Section 242 of the Companies Act, 2017, it is mandatory for a listed company to pay cash dividend to its shareholders, ONLY through electronic mode, directly into the bank account designated by the shareholder.

In order to receive your dividends directly in your Bank account, please fill-in the particulars as mentioned below and send the duly filled and signed form along with clear copy of your valid CNIC to the Share Registrar of the Company, M/s THK Associates (Pvt.) Limited, 40-C, Block-6, P.E.C.H.S., Karachi. (Tel.: +92 21 111 000 322)

In case your shares are held in CDC then please submit this dividend mandate form directly to your Broker/Participant/ CDC Investors Account services.

Yours sincerely
for Pakistan State Oil Company Limited
Company Secretary

SHAREHOLDERS PARTICULARS FOR ELECTRONIC CREDIT OF CASH DIVIDEND

I/We/Messrs., _____, being a/the shareholder(s) of Pakistan State Oil Company Limited [the "Company"], hereby, authorize the Company, to directly credit cash dividend declared by it, from time to time in future, in my/our bank account as detailed below:

Shareholder's details:

Name of Shareholder _____

Folio No./CDC Participant ID & A/c No. _____

CNIC/Passport No. **(Please attach copy)** _____

NTN (in case of corporate entity) _____

Contact Number Land Line _____ Cell No. _____

Email address _____

Shareholder's Bank Account details:

Title of Bank Account _____

Name of Bank _____

IBAN Number **(see note below)** _____

Bank Branch & Code No. _____

Bank Branch's Mailing Address _____

It is stated that the above particulars provided by me/us are correct to the best of my/our knowledge and I/we shall keep the Company/Participant/CDC Investor Account Services informed in case of any change in the said particulars in future.

Signature of Shareholder

(Please affix company stamp in case of a corporate entity)

Note: Please provide complete IBAN, after checking with your concerned bank branch to enable electronic credit directly into your bank account.

The payment of cash dividend will be processed on the basis of the IBAN alone. Pakistan State Oil Company Limited is entitled to rely on the IBAN information as per your instructions (provided by you). The Company shall not be responsible for any loss, damage, liability or claim arising, directly or indirectly, from any error, delay, or failure in performance of any of its obligations hereunder which is caused by incorrect payment instructions and / or due to any event beyond the control of the Company.

CONSENT FOR TRANSMISSION OF ANNUAL AUDITED FINANCIAL STATEMENTS & NOTICES OF AGM THROUGH EMAIL

The Manager Shares
THK Associates (Pvt.) Limited
40-C, Block 6
P.E.C.H.S.
Karachi

Email: secretariat@thk.com.pk

Dear Sirs,

The Securities and Exchange Commission of Pakistan vide its S.R.O. 787/(I)/2014 dated September 08, 2014, has allowed companies to circulate their Annual Audited Financial Statements along with Notice of Annual General Meeting to their shareholders electronically through e-mail.

I/We/Messrs., _____, being a/the shareholder(s) of Pakistan State Oil Company Limited [the "Company"], hereby give my/our consent to have the Annual Audited Financial Statements and Notices of Annual General Meetings of the Company delivered to me/us through email.

You are hereby requested to please add my/our name in the list of shareholders of the Company who opt for the delivery of Annual Audited Financial Statements and Notices of Annual General Meetings of the Company through e-mail and send the same to me/us through email. Henceforth I/we will receive the Annual Audited Financial Statements and Notices of Annual General Meetings only at the email address given below unless the said option has been withdrawn by me/us. My/our particulars in this respect are as detailed below:

| Shareholder's details: | |
|---------------------------------------------------------|--|
| Name of Shareholder | |
| CDC Participant ID & Sub-Account No./CDC IAS/Folio No. | |
| CNIC/NICOP/Passport/NTN No. (please attach copy) | |
| Contact Number (Landline & Cell Nos.) | |
| Shareholder's email Address | |

It is stated that the above mentioned information is true and correct and I/we shall notify the Company and its Share Registrar in writing of any change in my/our particulars or withdrawal of my/our consent.

Yours truly,

Signature of Shareholder
(Please affix company stamp in case of a corporate entity)

Date

Copy to:

The Company Secretary
Pakistan State Oil Company Limited
PSO House
Khayaban-e-Iqbal
Email: company.secretary@psopk.com

STANDARD REQUEST FORM

The Manager Shares
THK Associated (Pvt.) Limited
1st Floor, 40-C
Block 6, P.E.C.H.S.
Karachi

Email: secretariat@thk.com.pk

Dear Sirs,

Subject: Request for Hard Copy of Annual Report

I/We/Messrs., _____, being a/the shareholder(s) of **Pakistan State Oil Company Limited [the "Company"]**, with the particulars as mentioned below would be pleased if my/our name is added in the list of shareholders who opt for delivery of hard copy of the Annual Report of the Company and would hereby request to send me/us the Annual Reports in hard copy form at the registered address as contained in the members register instead of providing the same through CD/DVD/USB as notified by Securities and Exchange Commission of Pakistan (SECP) vide SRO 470(I)/2016 dated May 21, 2016 and approved by the Shareholders at the 41st Annual General Meeting of the Company held on October 20, 2017.

| Shareholder's Particulars | |
|---------------------------------------------------------|--|
| CDC Participant ID & Sub-Account No./CDC IAS/Folio No. | |
| CNIC/NICOP/Passport/NTN No. (please attach copy) | |
| Landline Nos. | |
| Cell No. | |
| Shareholder's e-mail Address | |
| Shareholder's Postal Address | |

It is stated that the above mentioned particulars given by me/us are correct and I/we shall keep the Company and its Share Registrar informed in case of any changes in the said particulars in future.

Yours truly,

Signature of Shareholder
(Please affix company stamp in case of a corporate entity)

Date

Copy: The Company Secretary
Pakistan State Oil Company Limited
PSO House, Khayaban-e-Iqbal
Clifton
Karachi – 75600
Email: company.secretary@psopk.com